



eGrants

Grant management – amendments

HORIZON 2020 Coordinators' Day
11 April 2019
Brussels



Attila BER CZIK
Common Support Centre (CSC)
CSC J3 – Common service for business processes

Amendments - key characteristics

- ✓ **E-flow, paperless, endorsed with e-signature**
- ✓ **No evolution**, no negotiation of requests: **no modification**
- ✓ **Agreement or rejection**
- ✓ Request for complementary information
- ✓ **Time-bound process**: 45-day time limit for processing
 - Extension possible*
 - Tacit rejection - if no reaction within 45 days deadline*
- ✓ **Withdrawal** is possible by the requesting party

Request for amendment – in 4 steps


1. **Launch** the amendment preparation in PPGMS
2. **Prepare** – compose amendment
3. **Consultation** – *optional*
4. **Sign & Submit** the amendment to EU services

Disclaimer: The following screenshots are used for demonstration purposes only.

Log in to the
Funding &
Tenders Portal.



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

English 
Register Login

- SEARCH FUNDING & TENDERS
- HOW TO PARTICIPATE
- PROJECTS & RESULTS
- WORK AS AN EXPERT
- SUPPORT

select programme

The Funding & Tenders Portal is the single entry point (the Single Electronic Data Interchange Area) for applicants, contractors and experts in funding programmes and procurements managed by the European Commission.

Feedback 

Find calls for proposals and tenders

- What are calls for proposals? >
- What are calls for tenders? >
- How to participate in 5 steps >

Calls for proposals by EU Programme >

- News >
- Other funding and data >

Go to 'My Projects'
section.
Then click on Manage
Projects in Actions menu



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

Welcome Isabel Vergara ogando (vergaiss)



Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s)

GRANTS

My Proposal(s)

My Project(s)

My Formal Notification(s)

My Project(s) More info

Results: 1 Download excel list of those projects

ACRONYM	CALL	PROGRAM	PROJECT	PHASE	ACTIONS
NCP-PLAYGROUND-COMST	H2020-Adhoc-2014-20	H2020	688926		2 Actions

1 10

Project Consortium

Manage Project

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STEP 1: Launch

MY PROJECT

HORIZON 2020

Call: H2020-Adhoc-2014-20

Type of Action: RIA

Acronym:

NCP-PLAYGROUND-COMST

Current Phase: Grant preparation

Number: 688926

Duration: 36 months

Start Date:

Estimated Project Cost: €30,000.00

Requested EU Contribution: €30,000.00

Contact: Peter HAERTWICH

Latest Legal Data

Process List

Document Library

Communication Center

H2020 ONLINE MANUAL

HOW TO

Proposal Management & Grant Preparation
688926 - NCP-PLAYGROUND-COMST

16 Apr 2015

Submitted Informed Invited Prepared Signed Paid

Grant agreement data preparation ⚠️

GA Declaration - 688926 - 934187892 signature

Submit to EU

Sign

Process specific documents

Process specific communications

Launch new interaction with the EU

Choose one of the options below

- Request for Amendment** Launch
Including notification on termination of the participation of one or more beneficiaries. Choose the data set based on which you would like launching a new amendment request:
 - latest legal data
 - AMD-696231-17
 - AMD-696231-2
- Grant Agreement Termination by beneficiaries** Launch
Attention! This option is reserved for the termination of the grant agreement. The termination of the grant agreement is considered as a last resort measure, if all other efforts to continue the action fail. Termination is irrevocable and comes into force immediately after signature and submission. You are advised to consult the available guidance of the corresponding funding programme or contact the responsible officer in charge of your grant agreement.
- Formal Notification** Launch
Attention! The use of the formal notification channel is reserved for specific purposes e.g. for communication as set out in the model grant agreement (MGA) e.g. obligation to provide information upon request or obligation to inform). If you wish to interact with officers, please use the messaging facility (see below).
- Communication to the Project Officer** Launch
At any time, you may wish to informally exchange messages or ask questions to the Service via the electronic system. If your query is related to an ongoing process, you're encouraged to use the messages section of that process.



Consortium Requested Amendment
AMD-779593-2

11/02/2015

Launched

Prepared

Requested

Admissible

Decision

Cancel amendment



Amendment preparation

Involve PO

Lock for review



Documents

No documents for this process.



Messages



Write a message...



Coordinator started to draft the amendment request on 11.02.2015 11:17



Coordinator launched the amendment process on 11.02.2015 11:17

STEP 2: preparation

- Automatic selection of the relevant Amendment Types (GA clauses), based on the GA data modified
- Listing of relevant (compulsory) supporting documents
- Better overview and tracking of all changes
- *Note: an amendment may consists of a number of possible clauses which are pre-defined*



Consortium Requested Amendment

AMD-779593-2

11/02/2015

Launched



Cancel amendment

Amendment preparation

Involve PO **Lock for review**



Documents

No documents for this process.



Messages



Write a message...



Coordinator started to draft the amendment request on 11.02.2015 11:17

Coordinator launched the amendment process on 11.02.2015 11:17

HORIZON 2020

Call: H2020-Adhoc-2014-20
 Type of Action: CSA
 Acronym: 779593
 AMENDMENT DEMO
 10/02/2015
 Current Phase: Grant Management
 Number: 779593
 Duration: 8 months
 Start Date: 2015-02-10
 Estimated Project Cost: €17,640.00
 Requested EU Contribution: €1.00
 Contact: Robert STARUCH

Latest Legal Data

Consortium Requested Amendment AMD-779593-2

11/02/2015



Launched

Prepared

Requested

Admissible

Decision

Cancel amendment

Amendment preparation

Involve PO

Lock for review

Documents

No documents for this process.

Messages

Write a message...

Cooperation

Grant Management		Amendments of Grant Agreement Data									
Project 779593 (779593 AMENDMENT DEMO 10/02/2015)	Amendment Information	Beneficiaries	General Information	Reporting Periods	GA Information	GA Options	Financial Information	LF Overview	Work Packages	Reviews	

DOCUMENTS

Project Summary

Project 779593 (779593 AMENDMENT DEMO 10/02/2015)

Responsible Unit: RTD/B/07
 Call: H2020-Adhoc-2014-20
 Topic: INNOSUP - INNOSUP
 Type of Action: CSA
 Duration: 8

Budget Information:

Total Costs in the Proposal:
 Max EU Grant Amount(following evaluation): 14,112.00 €
 Total Costs: 17,640.00 €
 Maximum Grant Amount: 1.00 € 0.01 % of total costs

Officers:

Project Officer: Robert STARUCH (RTD/JJ/04)

Amendment Information:

AMD Number: -
 AMD Reference: AMD-779593-2
 AMD Type: CONSORTIUM_REQUESTED

Preparing amendment request: Example #1 – Change of start date

Management Amendments of Grant Agreement Data

Project 781249 (781249 Amendments Training Project) Amendment Information Beneficiaries General Information Reporting Periods GA Information GA Options Financial Information LF Overview Work Packages

Reference: AMD-781249-4
Type: : Amendment (Consortium Requested)

DOCUMENTS

General Information

SAVE

Project Number

781249

Acronym

781249 Amendments Training Project: T50

Title

This is a mockup for project with number 781249 for Amendments Training Project: T50

Duration

8

Topic

INNOSUP

Call

H2020-Adhoc-2014-20

Start date

28 Oct 2015

Abstract

The ENIMAC luxembourg second, inn This proposa management mentoring se

October 2015

MON	TUE	WED	THU	FRI	SAT	SUN
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

the grant agreement

the innovation management capacities of first, the beneficiaries of the SME instrument and, establishing services "Enhancing the innovation network", and concerns the set up of coaching and ENIMAC proposal is 100% in ti

Validate

Preparing amendment request: Example #2 - Addition of new beneficiary

Grant Management Amendments of Grant Agreement Data

646178 IA Project Summary Amendment Information **Beneficiaries** General Information Reporting Periods GA Information GA Options Financial Information LF Overview

Reference: AMD-646178-7
Type: CR (Consortium Requested)

DOCUMENTS

Beneficiaries

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	SHORT	ROOD WIT BLAUW WATER	NL	966984368	VALIDATED			Active	+ Add New Beneficiary

Add beneficiary

Search on PIC
 Full text search

Search results

PIC	Legal name	Country	PIC Status	More Info
999976978	THE UNIVERSITY OF NOTTINGHAM	UK	VALIDATED	More Info

Add beneficiary

PIC: 999896953 LegalName: ASTON UNIVERSITY Country: UK PIC Status: VALIDATED

Short Name:

Start Date:

A fixed starting date
 The entry into force of this Amendment
 The date the beneficiary signs the accession form

Validate

12

Preparing amendment request: Example #2 - Addition of new beneficiary ... consequent tasks to do

646178
Reference: AMD-646178-7
Type: CR (Consortium Requested)

Project Summary | Amendment Information | **Beneficiaries** | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview

Beneficiaries

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	SHORT	ROOD WIT BLAUW WATER	NL	966984368	VALIDATED			Active	
2	BEN	ASU	ASTON UNIVERSITY	UK	999896953	VALIDATED	(Enter Into F		New	

There is no Contribution requested
 Cost break down is missing
 Partner must identify at least one department who will carry out the work
 The Declaration of Honour in not yet signed
 The beneficiary 999896953 has no PLSIGN role defined in the Participant Portal for this project. He will not be able to sign any document electronically.
 The Accession to the Grant Agreement in not yet signed

Inherent obligation:
New Beneficiary must sign
Declaration of Honour
Accession Form see next slide

The It system will prompt for a revised Annex 1 – description of Action.

DOCUMENTS

Following documents are missing Annex 1 - Description Of Action (part B).

Title	Actions
Amendment	ZIP
Amendment core	PDF
Amendment request letter	PDF
Grant Agreement Data Sheet	PDF
Annex 1 - Description Of Action (part A)	PDF
Annex 1 - Description Of Action (part B)	Browse... No file selected. Upload
Annex 2 - Estimated budget of the action	PDF
Annex 2a - Additional information on the estimated budget of the action (if unit costs are used)	Browse... No file selected. Upload

Preparing amendment request: Example #2 - Addition of new beneficiary New beneficiary must sign...



MY PROJECT



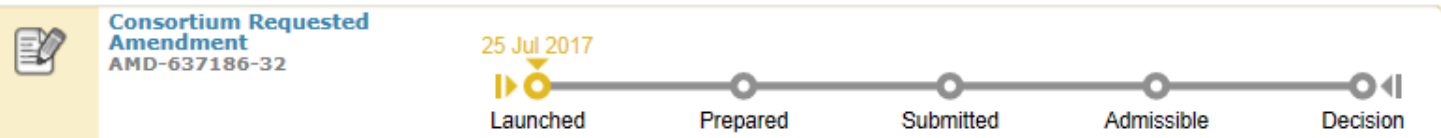
Call: H2020-EeB-2014
Type of Action: RIA
Acronym: BRESAER
Current Phase: Grant Management
Number: 637186
Duration: 54 months
Start Date: 01 Feb 2015
Estimated Project Cost: €5,849,107.00
Requested EU Contribution: €5,849,107.00
Contact: [Dominique PLANCHON](#)

- Latest Legal Data
- Process List
- Document Library
- Communication Centre

H2020 ONLINE MANUAL



Launch new interaction with the EU +



Amendment preparation

GA Declaration - AMD-637186-32 - 969047752 signature

Sign

The signature of the Declaration of Honour (DoH) is a prerequisite for signing the amendment. The DoH must be signed electronically by the beneficiary's Project Legal Signatory (PLSIGN). For more details and requirements please consult the corresponding section of the H2020 Online Manual.

The Legal Signatories (LSIGNs) are persons who are authorised, on behalf of their organisation (i.e. the participating beneficiary), to sign the Declaration of Honour (DoH), the Accession Form to the Grant Agreement and later the amendment of the Grant Agreement (if applicable). The LSIGN role can be assigned by the Legal Entity Appointed Representative (or an Account Administrator) of the organisation to as many persons in the organisation as necessary. The assignment of the LSIGN role is not sufficient; the role must be linked to a particular project (and thus becoming a Project Legal Signatory or PLSIGN for that project). Linking of the LSIGN to a project may be done by the Coordinator Contacts (CoCo) or Participant Contacts (PaCos). After assigning and linking the PLSIGNs, they will be notified when a legal document (e.g. Declaration of Honour, Grant Agreement or amendment) is due for signature. A detailed explanation about the various roles in the Grant Management Services is available in the H2020 Online Manual. An overview of the Grant Agreement signature process is described in the corresponding section of the H2020 Online Manual.

Progress status for this task type:

[916965542] [969047752]

Accession form - AMD-637186-32 - 969047752 signature

Sign

Process documents

Process communications

Process history

Preparing amendment request: Example #3 – changes to work packages

<< portal bonagud (INTERNAL) ?

SyGMa
System for Grant Management

Amendments of Grant Agreement Data

Project 700301 (Project 700301)

HORIZON 2020

Call: FP7-SPACE-2013-1 Action : RIA
Resp. Unit: REA/S/02 Duration: 60

Beneficiaries General Information Reporting Periods GA Information Financial Information Amendment Information Work Packages Reviews Deliverables Milestones Document

H+ DOCUMENTS

Work Packages SAVE

[+ Add Work Package](#)

Number		Title	Lead Beneficiary	Start Month	End Month	Deliverables No.	Status	Actions
1		Management	INTA	1	10		Active	
2		WP2	INTA	1	2	1	Active	
3		WP3	UOS	2	3	2, 3	Updated	
4		Wp4	INTA	0	0		New	
5		Wp5	INTA	0	0		New	
			Total:					

- Addition
- Revision
- Deletion

Preparing amendment request: Example #4 – changes to deliverables

Grant Management

Amendments of Grant Agreement Data

Reference: AMD-658-4
Type: CR (Consortium Requested)

DOCUMENTS

Project Summary		Amendment Information	Beneficiaries	General Information	Reporting Periods	GA Information	GA Options	Financial Information	LF Overview	Work Packages	Deliverables	Milestones	Reviews	Critical Risks
D7	D2.1	✓	Turbine performance baseline report					MIN			R	CO	9	Active
D8	D2.2	✓	Tether system performance baseline report					MIN			R	CO	9	Active
D9	D2.3	✓	Power system baseline report					MIN			R	CO	9	Active
D10	D2.4	✓	Environmental monitoring baseline report					QUB			R	PU	9	Active
D11	D1.1	✓	Advanced generator and frequency converter model report					CHA			R	CO	12	Active
D12	D1.2	✓	Simplified generator and frequency converter model report					CHA			R	CO	12	Active
D13	D1.3	✓	System and device configuration optimisation report					AC&E			R	CO	12	Active
D14	D1.4	✓	Fluid-structure interaction model report					AC&E			R	CO	12	Active
D15	D3.1	✓	Requirement specifications					MIN			R	CO	12	Active
D16	D7.6	✓	Exploitation plan update					MIN			R	CO	15	Active
D17	D1.5	✓	Turbine model report					SSPA			R	CO	18	Active
D18	D1.6	✓	Simulation tool report					MIN			R	CO	18	Active
D19	D3.2	✓	Energy capture design evaluation report					SSPA			R	CO	22	Active
D20	D3.3	✓	Power conversion sub-system design evaluation report					CHA			R	CO	34	Updated
D21	D3.4	✓	Tether sub-system design evaluation report					UWE			R	CO	34	Updated
D22	D4.1	✓	Turbine sub-system optimization report					AC&E			R	CO	24	Active
D23	D4.2	✓	Power conversion sub-system optimization report					AC&E			R	CO	30	Updated
D24	D4.3	✓	Tether sub-system optimization report					AC&E			R	CO	30	Updated
D25	D4.4	✓	Overall PTO system optimization report					MIN			R	CO	30	Updated
D26	D2.5	✓	Turbine performance improvement report					MIN			R	CO	28	Active
D27	D2.6	✓	Tether fairing performance improvement report					UWE			R	CO	28	Active

- The coordinator may edit existing one: type, dissemination level, due date, description, link to WPs
- 'Ethics' type deliverables can only be modified by the EU officer

Project 779593 (779593 AMENDMENT DE...

10 Amendment Information

Beneficiaries

General Information

Reporting Periods

GA Information

GA Options

Financial Information

LF Overview

Work Packages

Reviews

HORIZON 2020

Call: H2020-Adhoc-2014-20

Action : C

Resp. Unit: RTD/B/07

Duration:



DOCUMENTS

Amendment Information

SAVE

Amendment clauses

	Description	hasVars
<input type="checkbox"/>	Removal of beneficiaries due to their non-accession to the GA	
<input type="checkbox"/>	Addition of a new beneficiary	
<input type="checkbox"/>	Change of the status as 'receiving EU funding' or 'not receiving EU funding'	
<input type="checkbox"/>	Removal of a linked third party	
<input type="checkbox"/>	Addition of a linked third party	
<input type="checkbox"/>	Change of coordinator	
<input type="checkbox"/>	Change of the coordinator's bank account for payments	
<input type="checkbox"/>	Change of the option for 'authorisation to administer'	
<input type="checkbox"/>	Change of the action's title and/or acronym	
<input checked="" type="checkbox"/>	Change of the action's starting date	
<input type="checkbox"/>	Change of the action's duration	
<input type="checkbox"/>	Modification of reporting periods	
<input type="checkbox"/>	Change concerning the security context	
<input type="checkbox"/>	Change of the amount of the pre-financing and/or of the contribution to the guarantee fund	
<input type="checkbox"/>	Change of Beneficiary Details (legal name, legal address, VAT, ...)	
<input type="checkbox"/>	Change of legal status	

→ Amendment types are automatically selected

→ Overview of the modifications

Validate

Project 643950 (SecondHands)

HORIZON 2020

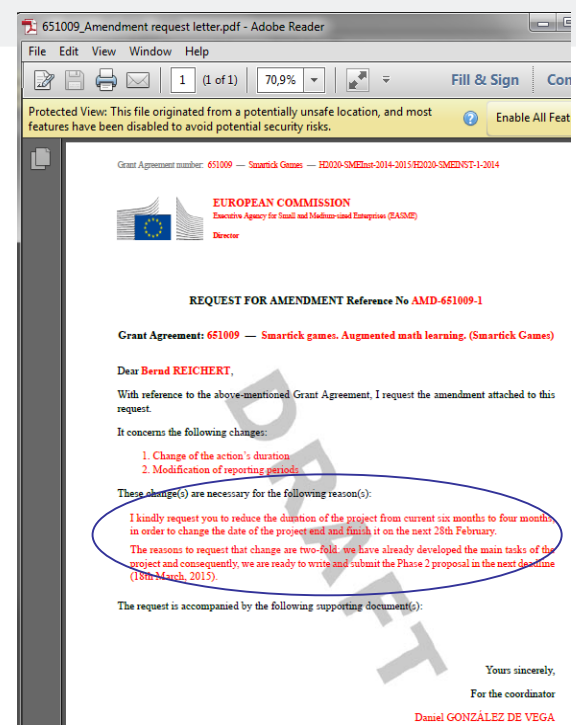
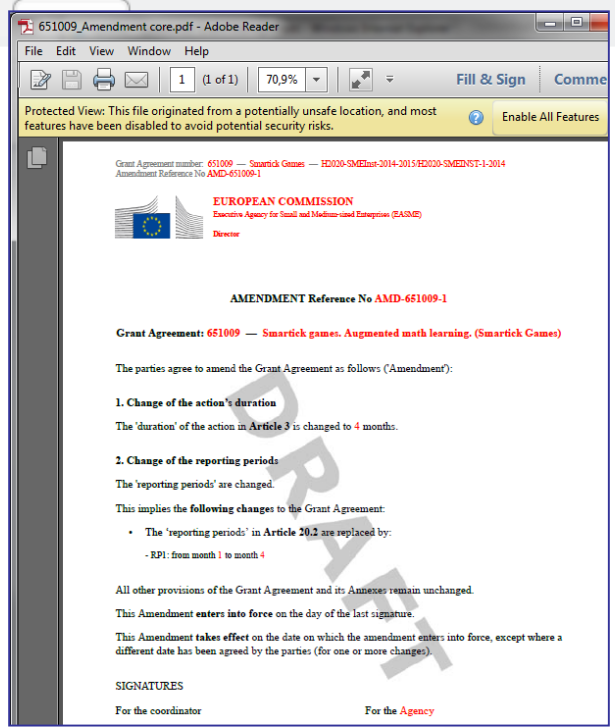
Call: H2020-ICT-2014-1 Action : RIA
 Resp. Unit: CNECT/A/02 Duration: 60

Amendment Information Beneficiaries **General Information** Reporting Periods GA Information GA Options Financial Information LF Overview Work Packages Reviews

DOCUMENTS

[View all relevant documents](#)

Documents	Title	Download
▼ Amendment		
	Amendment core	
	Amendment request letter	
	Annex 2 - Estimated budget of the action	
	Annex 1 - Description Of Action (part A)	
	Annex 1 - Description Of Action (part B)	
	<input type="button" value="Browse..."/> No file selected.	



Justification

Project 651009 (Smartick Games)

Amendment Information

Beneficiaries

General Information

Reporting Periods

GA Information

GA Options

Financial Information

LF Overview

Work Packages

Deliverables



DOCUMENTS

Amendment Information

AMD Number:

AMD Reference:

AMD-651009-1

AMD Type:

CONSORTIUM_REQUESTED

AMD Justification:



I kindly request you to reduce the duration of the project from current six months to four months, in order to change the date of the project end and finish it on the next 28th February.
The reasons to request that change are two-fold: we have already developed the main tasks of the project and consequently, we are ready to write and submit the Phase 2 proposal in the next deadline (18th March, 2015).

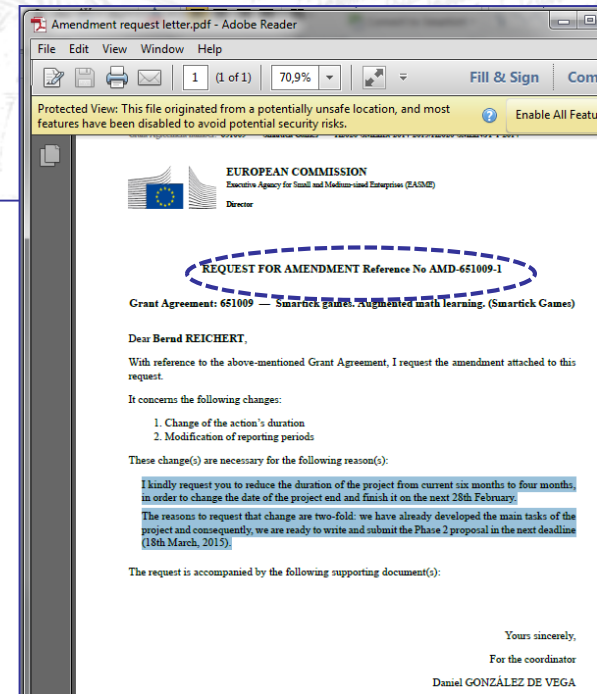
Request Date:

Reception Date of Signed Request:

Valid Request Date:

Commission Signature Date:

Date of entry into force:



STEP 3: Consultation (optional)

MY PROJECT

HORIZON 2020

Call: H2020
Scheme: RIA
Acronym: Project 700300
Current phase: [redacted]
Number: 700300
Duration: 60 months
Start date: 2012-11-01
Estimated project cost: €0.00
Requested EU contribution: €0.00
Contact: Antoine DE TROOSTEMBERGH

See all data ...

H2020 ONLINE MANUAL

IT HELP

Launch new amendment or task



Consortium Requested Amendment
AMD-70...-1



Amendment Request data preparation

Involve PO

Lock for Review

Grant Agreement accession by others



Documents



Messages



Write a comment...



We would like to add a new beneficiary to assist Milcha with deliverable D2.1. Can the budget be increased? (20/03/2014 9:12)



The coordinator (ncocppgm) started drafting on 18/03/2014 10:43



Proposal Management & Grant Preparation
700300 - Project 700300

24/02/2014



Documents



Messages

MY PROJECT

HORIZON 2020

Call: H2020
 Scheme: RIA
 Acronym: Project 7
 Current phase:
 Number: 7
 Duration: 60 months
 Start date: 2012-11-01
 Estimated project cost: €0.00
 Requested EU contribution: €0.00
 Contact: Antoine DE TROOSTEMBERGH

See all data ...

H2020 ONLINE MANUAL

IT HELP

Launch new amendment or task



Consortium Requested Amendment
AMD-70...J-1



Amendment Request data preparation

Retract PO

Lock for review



Grant Agreement accession by others



Documents



Messages



Write a comment...



I understand that the new beneficiary will perform some of the tasks previously assigned to Miclha. You'll need to reshuffle the budget accordingly. (21/03/2014 14:12)



We would like to add a new beneficiary to assist Milcha with deliverable D2.1. Can the budget be increased? (20/03/2014 9:12)



The coordinator (ncocppgm) started drafting on 18/03/2014 10:43



Proposal Management & Grant Preparation
700300 - Project 700300

24/02/2014



Documents



Messages



European Commission

Ppgms COCO

MY PROJECT



Call: H2020
 Scheme: RIA
 Acronym: Project 700300
 Current phase: Negotiation
 Number: 700300
 Duration: 60 months
 Start date: 2012-11-01
 Estimated project cost: €0.00
 Requested EU contribution: €0.00
 Contact: Antoine DE TROOSTEMBERGH

See all data ...



H2020 ONLINE MANUAL

IT HELP

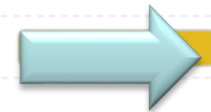
Launch new amendment or task



Consortium Requested Amendment
AMD-700300-1



Amendment Request data preparation



Lock for Review

Grant Agreement accession by others



Documents



Messages



Write a comment...



Thanks for the quick reply! We will proceed with the request. (21/03/2014 17:36)



I understand that the new beneficiary will perform some of the tasks previously assigned to Michla. You'll need to reshuffle the budget accordingly. (21/03/2014 14:12)



We would like to add a new beneficiary to assist Milcha with deliverable D2.1. Can the budget be increased? (20/03/2014 9:12)



The coordinator (ncocppgm) started drafting on 18/03/2014 10:43



Proposal Management & Grant Preparation
700300 - Project 700300


24/02/2014








Documents

Possibility to cancel at any moment before Signature


Launch new interaction with the Service 


 **Consortium Requested Amendment**
AMD-779593-2


11/02/2015


    


Launched Prepared Requested Admissible Decision

 Cancel amendment






 Amendment preparation processing

 **Documents**
No documents for this process.

 **Messages**

 **CANCELLED-Consortium Requested Amendment**
AMD-779593-1




11/02/2015


    


Launched Prepared Requested Admissible Decision

Documents
No documents for this process.

Messages

 Write a message...  

 EU closed the process on 11.02.2015 11:09

 **Coordinator COORDINATOR, Training** cancelled the amendment preparation on 11.02.2015 11:09


STEP 4: Sign and submit

- ❖ **Who:** The coordinator PLSIGN (*on behalf of the consortium*)
- ❖ **How:** prompted for e-signature
- ❖ **What:** amendment request letter
+
core amendment **sealed, signed**
- The formal submission triggers the 45-days clock

MY PROJECT

HORIZON 2020

Call: H2020
 Scheme: RIA
 Acronym: Project 700300
 Current phase: Negotiation
 Number: 700300
 Duration: 60 months
 Start date: 2012-11-01
 Estimated project cost: €0.00
 Requested EU contribution: €0.00
 Contact: Antoine DE TROOSTEMBERGH

 See all data ...



H2020 ONLINE MANUAL

IT HELP

Launch new amendment or task



Consortium Requested Amendment
 AMD-700300-1



Amendment Request review before submission

Unlock to Edit

Sign & Submit



Grant Agreement access by others



Documents



Messages



Write a comment...



Thanks for the quick reply! We will proceed with the request. (21/03/2014 17:36)



I understand that the new beneficiary will perform some of the tasks previously assigned to Milcha. You'll need to reshuffle the budget accordingly. (21/03/2014 14:12)



We would like to add a new beneficiary to assist Milcha with deliverable D2.1. Can the budget be increased? (20/03/2014 9:12)



The coordinator (ncocppgm) started drafting on 18/03/2014 10:43



Proposal Management & Grant Preparation
 700300 - Project 700300

24/02/2014



Documents

Consortium Requested Amendment
AMD-890730-1

26/11/2014

Launched Prepared Requested Admissible Decision

AmendmentAMD-890730-1 signature and submission

Unlock to draft Sign & Submit

AmendmentAMD-890730-1

AmendmentAMD-890730-1

Consortium Requested Amendment
AMD-779649-5

18/02/2015

Launched Prepared Requested Admissible Decision

04/04/2015 (0/45 days)

Withdraw amendment

Documents

Amendmen...-779649-5 Amendmen...-779649-5

AmendmentAMD-779649-5

Amendmen...st letter Annex 2 ...he action Annex 1 ... (part B) Annex 1 ... (part A)

Amendmen...-779649-5 Amendment core

Progress status for this type of task:

EU 966984368

Messages

Coordinator SMOTHERS, Donald signed and submitted the amendment request on 18.02.2015 15:51

Coordinator started to draft the amendment request on 18.02.2015 15:32

What happens after the submission of the amendment request?

The EU services have 45 (*) calendar days to assess the request.


- **May request additional information/clarification**
- **May reject the request**
- **May agree and accept it**



Request for additional information


MY PROJECT

HORIZON 2020

Call: H2020
Scheme: RIA
Acronym: Project 700300
Current phase: Negotiation
Number: 700300
Duration: 60 months
Start date: 2012-11-01
Estimated project cost: €0.00
Requested EU contribution: €0.00
Contact: Antoine DE TROOSTEMBERGH



 See all data ...


 

Launch new interaction with the Service 



Consortium Requested Amendment
AMD-700300-1

Launched Prepared Requested Assessed Decision

 Supporting Document upload 

 Amendment Request AMD-700300-1

Documents

 Amendmen... 700300-1  Grant Agr...93114141

Messages

Write a comment...

Please upload the supporting document about the conference mentioned in work package: (28/03/2014 9:23)

Coordinator (ncocppgm) signed and submitted the amendment request on 24/03/2014 17:05



European Commission

Ppgms COCO

MY PROJECT



Call: H2020
 Scheme: RIA
 Acronym: Project 700300
 Current phase: Negotiation
 Number: 700300
 Duration: 60 months
 Start date: 2012-11-01
 Estimated project cost: €0.00
 Requested EU contribution: €0.00
 Contact: Antoine DE TROOSTEMBERGH

See all data ...



H2020 ONLINE MANUAL

IT HELP

Launch new amendment or task



Consortium Requested Amendment
AMD-700300-1



Amendment Request AMD-700300-1

[Withdraw](#)

Documents

Supporting Document

Amendmen... 700300-1

.Grant Agr...93114141

Messages



Write comment...



Coordinator (ncocppgm) uploaded Supporting Document on 30/03/2014 15:08



Please upload the supporting document about the conference mentioned in work package: (28/03/2014 9:23)



Coordinator (ncocppgm) signed and submitted the amendment request on 24/03/2014 17:05



Beneficiary (nmilchas) signed grant agreement accession on 23/03/2014 11:05



Thanks for the quick reply! We will proceed with the request. (21/03/2014 17:36)



Proposal Management & Grant Preparation
700300 - Project 700300

24/02/2014



Documents


Messages

Rejection

MY PROJECT

HORIZON 2020

Call: H2020
 Scheme: RIA
 Acronym: Project 700300
 Current phase: Negotiation
 Number: 700300
 Duration: 60 months
 Start date: 2012-11-01
 Estimated project cost: €0.00
 Requested EU contribution: €0.00
 Contact: Antoine DE TROOSTEMBERGH

 See all data ...



H2020 ONLINE MANUAL

IT HELP

Launch new amendment or task



Consortium Requested Amendment
 AMD-700300-1








Documents

 Amendment rejection  Supporting Document  Amendmen... 700300-1  Grant Agr...93114141



Messages

 Write comment...

-  Service completed the amendment request process on 01/04/2014 10:06
-  Coordinator (ncocppgm) uploaded Supporting Document on 30/03/2014 15:08
-  Please upload the supporting document about the conference mentioned in the work package/03/2014 9:23)
-  Coordinator (ncocppgm) signed and submitted the amendment request on 24/03/2014 17:05
-  Beneficiary (nmilchas) signed grant agreement accession on 23/03/2014 11:05



Proposal Management & Grant Preparation
 700300 - Project 700300

24/02/2014



Documents



Messages

Launching new request after rejection

MY PROJECT

HORIZON 2020

Call: H2020-SPIRE-2014
Type of Action: IA
Acronym: ~~PIG~~
Current Phase: Grant Management
Number: 633077
Duration: 48 months
Start Date: 01 Jan 2015
Estimated Project Cost: €13,648,823.25
Requested EU Contribution: €9,993,008.40
Contact: [Isabelle](#)

Latest Legal Data


Process List

Document Library

Communication Center

H2020 ONLINE MANUAL

HOW TO

Launch new interaction with the EU 



Process specific documents

Launch new interaction with the EU 

Choose one of the options below



Request for Amendment

Launch

Including notification on termination of the participation of one or more beneficiaries. Choose the data set based on which you would like launching a new amendment request:

- latest legal data
- AMD-696231-17
- AMD-696231-2



Grant Agreement Termination by beneficiaries

Launch

Attention! This option is reserved for the termination of the grant agreement. The termination of the grant agreement is considered as a last resort measure, if all other efforts to continue the action fail. Termination is irrevocable and comes into force immediately after signature and submission. You are advised to consult the available guidance of the corresponding funding programme or contact the responsible officer in charge of your grant agreement.



Formal Notification

Launch

Attention! The use of the formal notification channel is reserved for specific purposes e.g. for communication as set out in the model grant agreement (MGA) e.g. obligation to provide information upon request or obligation to inform). If you wish to interact with officers, please use the messaging facility (see below).



Communication to the Project Officer

Launch

At any time, you may wish to informally exchange messages or ask questions to the Service via the electronic system. If your query is related to an ongoing process, you're encouraged to use the messages section of that process.

Process specific documents

Agreement: acceptance of the request

- **The request will be counter-signed electronically**
- **The coordinator is informed about the acceptance**
- **The grant agreement data is updated in the system according to the amendment.**

Clarification: Termination of participation – MGA Art.50.2

..."The coordinator must formally notify termination..."

How?

The formal notification of termination is part of an amendment request. This design allows reflecting the necessary changes which are the results of (due to) the termination of participation and minimize the risk of improper termination.

What happens if the amendment request (to which the formal notification is linked) is being withdrawn or rejected?

The notification of termination is valid. The amendment request may be withdrawn or rejected but the termination remains effective and the system captures the termination date accordingly.

Termination of participation – MGA Art.50.2

Grant Management Amendments of Grant Agreement Data

646178 IA Project Summary Amendment Information **Beneficiaries** General Information Reporting Periods GA Information GA Options Financial Information LF Overview

Reference: AMD-646178-7
Type: CR (Consortium Requested)

DOCUMENTS

SAVE

+ Change Coordinator + Add New Beneficiary

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	CNRS	CENTRE NATIONAL DE LA RECHERCHE	FR	999997930	VALIDATED			Active	
2	BEN	AJU-1	ASOCIACION DE INVESTIGACION DE LA	ES	999443090	VALIDATED			Active	→ Terminate
▼ 3	BEN	UNI	UNITED NATIONS INSTITUTE FOR TRA	CH	997721825	VALIDATED			Active	
	TP	CDE	CENTRO DE ESTUDOS PARA A INTERVI	PT	997787591	VALIDATED			Active	

Terminate Participant

2. Beneficiary: AJU-1
LegalName: ASOCIACION DE INVESTIGACION DE LA INDUSTRIA DEL JUGUETE, CONEXAS Y AFINES
PIC: 999443090

Termination Date: **End Date must be in the future !!**


Fixed Date
 Date of signature of this amendment by coordinator (notification for termination send date)

Termination reason

Beneficiary requests the termination


Ok Cancel

Termination of participation – MGA Art.50.2




Grant Management


Amendments of Grant Agreement Data





646178 IA





Reference: AMD-646178-7
Type: CR (Consortium Requested)


Project Summary 

Amendment Information 


Beneficiaries 


General Information 




Reporting Periods 

GA Information 

GA Options 

Financial Information 

LF Overview 

DOCUMENTS

Beneficiaries

Please be aware that the termination of the participation for the beneficiary(ies) will be applied as soon as the amendment is submitted, i.e., when the amendment is signed by the Project Legal Signatory (PLSIGN) of the Coordinator the termination is applied IMMEDIATELY.

This action cannot be retracted. Consequently, the beneficiary(ies)'s participation will be considered to be terminated at the effective date specified as soon as the amendment is submitted, even if the amendment is rejected or withdrawn.

Number	Role		Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status
1	CO		Imperial	IMPERIAL COLLEGE OF SCIENCE TE	UK	999993468	VALIDATED			Active
2	BEN		UNEXE	THE UNIVERSITY OF EXETER	UK	999864555	VALIDATED			Active
3	BEN		WU	WAGENINGEN UNIVERSITY	NL	999981634	VALIDATED			Active
4	BEN		TUD	TECHNISCHE UNIVERSITAET DRESC	DE	999897729	VALIDATED			Active
5	BEN		UCPH	KOBENHAVNS UNIVERSITET	DK	999991043	VALIDATED			Active
6	BEN		UVA	UNIVERSIDAD DE VALLADOLID	ES	999862809	VALIDATED			Active
7	BEN		UU	UNIVERSITEIT UTRECHT	NL	999985805	VALIDATED			Active
8	BEN		CIDAUT	FUNDACION CIDAUT	ES	999647469	VALIDATED		04/11/2015	Terminated
9	BEN		FSUJ	FRIEDRICH-SCHILLER-UNIVERSITAT	DE	999868726	VALIDATED			Active
10	BEN		UCC	UNIVERSITY COLLEGE CORK - NAT	IE	999975717	VALIDATED	18/11/2015		New

Termination of participation – MGA Art.50.2

Compulsory supporting document: 'evidence' letter

The screenshot shows a document management interface with a header bar containing a 'DOCUMENTS' tab highlighted by a red box. Below the header, a list of documents is displayed. The entry 'Opinion letter of the leaving beneficiary' is circled in red. To the right of the list, there are icons for downloading and opening documents in PDF or ZIP format.

The screenshot shows a PDF document titled 'NOTIFICATION OF TERMINATION OF PARTICIPATION AND AMENDMENT REQUEST'. The document is addressed to Daria JULKOWSKA at the AGENCE NATIONALE DE LA RECHERCHE. It is dated 18.12.2012 and is a notification of termination of participation (Article 50.2 GA) for the Horizon 2020 Framework Programme. The document is signed by the European Commission, Directorate-General for Research & Innovation, Directorate E - Health, B-1049 Brussels Belgium.

Residual obligation: reporting for terminated beneficiaries

➤ Effective date triggers the reporting obligations

- **Deadline**
 - 30 days if termination by the consortium
 - 60 days if termination by the EC/EA
- **Beneficiary:** "Termination report" containing an overview of the progress of the work, use of resources, individual financial statement of beneficiary (+ any LTP), CFS (when required)
- **Coordinator:** Report on the distribution of the payments to the beneficiary concerned (not mandatory)
 - If not received, it is considered that the coordinator did not distribute any payment to the beneficiary concerned and that the **beneficiary concerned must not repay any amount to the coordinator**
 - The coordinator receives the parts from the beneficiary and is responsible to submit the reports to the EC/EA



European
Commission

P-GMS – termination reporting

MY PROJECT

HORIZON 2020

Call: H2020-SCC-2014
Type of Action: CSA
Acronym: 912852 teaTEST
[ABAC: ABACBUDL]
Current Phase: Grant Management
Number: 912852
Duration: 36 months
Start Date: 25 Nov 2013
Estimated Project Cost: €819.00
Requested EU Contribution: €45.00
Contact: Aurelie VISTICOT

Latest Legal Data
Process List
Document Library
Communication Center

H2020 ONLINE MANUAL

Launch new interaction with the EU +

Partner Termination Reporting for CNRS
REP-PT-912852-999997930 - period 25/11/2013 > 01/01/2014

30 Nov 2016

Draft Submitted Completed

Technical Part of Periodic Report contribution Lock for review

Financial Statement CNRS [PIC 999997930] drafting Lock for review

Periodic Report composition

Process specific documents

Process specific communications

Consortium Requested Amendment
AMD-912852-1

30 Nov 2016

Launched Prepared Submitted Admissible Decision

Process specific documents

Process specific communications

Continuous Reporting
912852 - 912852 teaTEST [ABAC: ABACBUDL]

30 Nov 2016

Started Completed

The Coordinator Contact can evaluate each section of the periodic report and decide to either include it for submission or send it back to the beneficiary for drafting. At any moment, the Coordinator Contact can submit the periodic report to the EU containing only the sections that are explicitly included.

P-GMS – termination reporting coordinator's view

RESEARCH & INNOVATION
Participant Portal - Grant Management Services

Generic DEVUSERCOORDINATOR

Launch new interaction with the EU +

MY PROJECT

Partner Termination

Periodic Report Composition [Period No: undefined (11 Oct 2016 - 10 Apr 2018), Project No: 666589]

Report Element	Filter	All	Draft	Available	Included	Completed
<ul style="list-style-type: none"> Technical report <ul style="list-style-type: none"> Technical Part of Periodic Report Financial report <ul style="list-style-type: none"> 2 (0/1) Financial Statement CNRS [PIC 999997930] Distribution of Payments <ul style="list-style-type: none"> 1 (1/1) Distribution Of Payments Statement AST[PIC 973276467] 						
			Draft			
			Draft			
			Included		Redo	

Submitted Informed Invited Prepared Signed Paid

© European Communities - Version 1.12-SNAPSHOT

P-GMS – termination reporting coordinator's view

SyGMa - System for Grant Management - Mozilla Firefox (Private Browsing)

<http://int.sygma.cc.ec.eu.int:1321/grants-app/reporting/REP-PT-666589-999997930/PeriodicReportForm/distributionOfPayments?restartApplication=>

ndevugen (EXTERNAL)

Grant Management Distribution of payments to the terminated beneficiary

666589 (666589) CSA Distribution of Payments

HORIZON 2020
THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION


Period No: 1 Duration (months): 18
Reporting Period : [11 Oct 2016 - 10 Apr 2018]

Distribution of payments to the terminated beneficiary

SAVE

Please specify the total amount of funding that was paid, in the context of this project, to beneficiary 'CENTRE NATIONAL DE LA RECHERCHE SCIENTIFIQUE'

Amount:



The designed business process and the supporting IT suite helps you

TO DO THE RIGHT THINGS!

**Your role is
TO DO THINGS RIGHT!**

